

Nonresident Student Enrollment

NONRESIDENT TRANSFERS

Nonresident transfers will only be approved for enrollment at the start of each semester. Students requesting enrollment in the fall semester must submit an application no later than the third school day. Nonresident transfers requesting enrollment after this time must wait until the spring semester. Students requesting enrollment in the spring semester must submit an application no later than the third school day in the second semester.

Those nonresident pupils requesting enrollment in a school in this District shall follow these procedures:

1. Complete the school's registration forms, which must be signed by the parent/guardian(s).
2. Parent/guardian(s) and pupil then make an appointment with the Principal for a review of the application and the pupil's school records.
3. Nonresident pupils will only be enrolled when they can be assigned to classes where the enrollment is below the allowable maximum.
4. A student expelled from his/her previous school during the last school year will have his/her records and experiences reviewed before permission is granted for enrollment.
5. When the number of nonresident students must be limited due to enrollment capacity, the following priorities will be observed:
 - Those nonresident students attending school in this District last year will have priority over new applicants.
 - Siblings of nonresident students already attending school in the District shall have priority over new applicants who do not have siblings currently enrolled.
 - Students of District employees will have priority over new applicants.
 - When priorities are equal, the date of application will be the determining factor for enrollment.
6. Nonresident pupils may be enrolled in the District's schools in accordance with Board policies 09.1222, and 09.124.
7. The decision of the Principal in granting enrollment of nonresident pupils may be appealed to the Superintendent. If the decision of the Superintendent is not satisfactory, an appeal may be made to the Board. The decision of the Board shall be final.

RELATED POLICIES:

- 09.12 (all procedures)
- 09.1222; 09.124 (all procedures)

Nonresident Student Enrollment

REQUEST FOR PUPIL ATTENDANCE AWAY FROM HOME DISTRICT

This is to be filled out by parent/guardian ONLY if student DOES NOT live in Edmonson County.

It is hereby requested that the below listed student be permitted to attend _____
_____ during the current school year. By requesting this permission, I accept the following conditions:

Nonresident pupils are pupils that do not live in Edmonson County, but attend school in Edmonson County.

The Edmonson County Board of Education has agreements to attend school in Edmonson County in regards to the following policy and restrictions:

1. Provided cap sizes are not exceeded, non-resident pupils may be enrolled in the District’s schools in accordance with Board policies 09.1222, and 09.124 and upon approval of the school Principal.
2. Non-resident pupils must be in good standing with the previous school district of attendance prior to their enrollment in the District’s schools:
 - The student shall comply with the District’s attendance policy;
 - The student shall show appropriate academic progress as determined by his/her teacher(s) and the Principal; and
 - The student shall comply with the District’s “Student Code of Conduct.”

Reason for request:

By completing this form I understand and agree with the terms and conditions of this form.

Student’s Name _____ Grade Level _____

Parent/Guardian Name _____ Telephone # _____

Physical Address _____

City, State, Zip _____

Student’s Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Principal’s Signature _____ Date _____

Accepted Denied

Review/Revised:7/11/2022